



VILLAGE BOARD MINUTES MEETING OF JULY 10, 2019

The Regular Meeting of the Village Board of Trustees, Village of Elwood, July 10, 2019, at 7:00 PM, was called to order by Village President Doug Jenco.

Present: Village Board President Doug Jenco, Village Board Trustees: Darryl Lab, Joe Berscheid, Michael Varman, Jodie Bertucci, and Ron Schmidt

Also, Present: Interim Village Administrator/Village Clerk Julie Friebele, Police Chief Fred Hayes, Director of Public Works Larry Lohmar, Finance Director Robbie Day, and Attorney Jordan Kielian

Not Present: Trustee Tricia Maas

The Meeting Opened with the Pledge to the Flag Led By Cub Scout Pack 156

Presentations and Public Hearings

Piper Jaffray Bond Restructure Presentation by Eric Anderson

Plan to incorporate favorable change in interest rates and spread between bank qualified and non-bank qualified rates.

- Significant reduction in interest rates since the original refunding discussions
- Meaningful narrowing of “spread” between bank qualified, and non-bank qualified interest rates mean less economic motivation to split issues into two bank qualified issues
- Value of additional certainty regarding the significant portion of debt structure
- Accelerate refunding of all Series 2006 bonds into the calendar year 2019
- Continue to plan for Series 2010A refunding in early 2020
- No change from prior plan to defer potential Series 2010B bond refunding
- Both refundings will continue to be tax-exempt
- Issuance of working capital to make early payments of debt service

Public Comments – Pertaining to Agenda Items

Members of the audience did not have public comments pertaining to the agenda items.

Consent Agenda

A motion was made by Trustee Berscheid to approve the Consent Agenda as follows:

- Presentation of Minutes – June 5, 2019
- Presentation of Closed Session Minutes (Not For Release) – June 5, 2019
- Presentation of Bills – Paid Invoice Report June 6, 2019 through July 2, 2019 in the amount of \$3,828,052.20.

- Presentation of Bills – Unpaid Invoice Report in the amount of \$195,488.06.

Trustee Schmidt seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS

Administration – Interim Village Administrator Julie Friebele

May 2019 Financial Report

The May 2019 Financial Report prepared by Finance Director Robbie Day was presented. The report represents the Village of Elwood's year to date revenues, expenses, and end of the month fund cash balances.

Ordinance Authorizing the Issuance of Not to Exceed \$3,000,000 Taxable General Obligation Refunding Bonds, Series 2019A and \$13,750,000 General Obligation Refunding Bonds, Series 2019B

In April 2019 the Village secured the services of Piper Jaffray & Co. to help guide us through the debt restructuring process, bond refinancing, and underwriter engagement services. Piper Jaffray believes the Village should concentrate its attention on the Series 2006 Bonds. Restructuring Village bonds and refund outstanding Series 2006 bonds now is necessary for the welfare of this government and affairs of the Village and is in the public's best interest. A motion was made by Trustee Varman to forego the final reading and adopt an Ordinance Authorizing the Issuance of Not to Exceed \$3,000,000 Taxable General Obligation Refunding Bonds, Series 2019A and \$13,750,000 General Obligation Refunding Bonds, Series 2019B. Trustee Schmidt seconded the motion. A vote was called: Village President Jenco – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Amended and Restated Intergovernmental Agreement Between the Village of Elwood and the City of Joliet

Agenda item is pending.

An Ordinance of the Village of Elwood With Respect to a Tax on Motor Fuel

In October 2000 the Village adopted an ordinance establishing a privilege tax on the purchase of motor fuel at retail within the Village at the rate of \$0.01 per gallon. The staff contacted the surrounding communities and found that the communities that adopted a tax on motor fuel at retail varied from \$0.02 per gallon to \$0.04 per gallon. The tax rate on motor fuel at retail in the Village has remained the same since its inception 19 years ago. Staff recommends the board increase the tax rate from \$0.01 to \$0.03 per gallon. The tax is categorized as a Local Use Tax and goes directly into our general fund. The general fund can be used for Village costs such as police, public safety, streets, salaries, events, etc. The Ordinance was presented as a first read; no action was taken.

Department of the Army Request for Park Rental Fee Waiver

The Department of the Army is renting Lloyd Erickson Park on August 18, 2019 for a picnic. They intend to occupy the park with approximately 100-200 military members and their families. They completed and submitted the park rental form, paid the service deposit fee, and also submitted a letter requesting the park rental fee be waived. A motion was made by Trustee Bertucci to waive the park rental fees for the Department of the Army picnic at Lloyd Erickson Park on August 18, 2019. Trustee Varman seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Lloyd Erickson Park Dog Area and Tag Fee

In October 2018 the Village sent a survey to the residents concerning how they feel about our parks, what they feel our parks are missing, and what they would like them to include. The number one issue we found was that not all residents are supportive of dogs not being allowed in the Village parks. The Park Committee discussed that we should consider allowing dogs into at least a portion of one of the Village parks. The Park Committee recommends that the preferred location would be a portion of Lloyd Erickson Park, located north of the Children’s Garden, south of Diagonal Road, and west of Chicago Road. The committee also recommends signs to be installed that dogs must be leashed at all times and owners must clean up after their pets, and also implement a \$20 annual fee to permit and tag dogs to be allowed in said area. To permit and issue tags, owners must complete an application and submit proof of rabies vaccine as required by law in the state of Illinois. A motion was made by Trustee Berscheid to approve and allow dogs into that portion of Lloyd Erickson Park, located north of the Children’s Garden, south of Diagonal Road, and west of Chicago Road, and implement a \$20 annual fee to permit and tag dogs to be allowed in said area. Trustee Lab seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Police Department – Chief Fred Hayes

During the month of May 2019, the Elwood Police Department responded to 673 calls for service. To see additional details about the types of calls, residents can visit the Village of Elwood website.

Police officers issued a total of 356 citations for the month of May 2019:

- Local Citations (O.V.) 11
- State Citations 345
- Overweight Violations (19)

Arrest Report Summary for the month of May 2019:

- Traffic Arrests 30
- Warrant Arrests 3
- Criminal 0

Training Hours in the month of May 2019 in the following category:

OFFICER	CLASS	DATE	Hours
Andrew Anderson	Prevention of and Response to Suicide Bombings	5/6-9/19	36
James Hartley	Police Staff and Command	1/7 to 5/10/19	400
Anthony Lohmar	Glock Armorer’s Course	5/16/19	8
Ken Jaburek	Street Technician 1	5/17/19	8
Nick Vandal	Defensive Driving for Law Enforcement	5/28/19	8
Anthony Lohmar	Defensive Driving for Law Enforcement	5/28/19	8
James Hartley	Proactive Patrol Tactics	5/29-30/19	16
Ethan Anderson	Proactive Patrol Tactics	5/29-30/19	16
Ed Wright	Proactive Patrol Tactics	5/29-30/19	16
Anthony Lohmar	Response to Active Shooter Events	5/31/19	8

Total Training Hours: 524

An Ordinance Declaring Surplus and Authorizing Disposal and/or Sale

There are currently five (5) vehicles at the public works facility that have been taken out of service. The Chief of Police has determined the vehicles are no longer useful to the Elwood Police Department as public safety vehicles.

As the oldness of the vehicle rises maintenance costs increase at an exponential rate. In addition to the mileage, mechanical condition, and age of the vehicle, consideration must also be given to engine idle time or engine hours. The nature of police service and emergency response places an excessive burden on engine wear due to engine idle time. In order to maintain the extensive technological gear and communication equipment in a police car, officers must keep vehicles running. This added engine idle time places a further burden on the life expectance of the engine. A motion was made by Trustee Lab to forego the final reading and adopt an Ordinance Declaring Surplus and Authorizing Five (5) vehicles be sold at Clinton Auto Auction Inc. Trustee Bertucci seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Authorization to Hire Part-Time Police Officer

The police department currently operates with one paid part-time officer. In order to adequately staff patrol coverage the use of part-time officers is beneficial to the Village. Part-Time officers are utilized to maintain patrol coverage created by manpower shortages due to vacations, sick leave, or training. Part-time officers must be certified by the Illinois Law Enforcement Training and Standards Board (ILETSB) and have the same duties and responsibilities as full-time officers.

Therefore, the department recognizes the need to hire additional part-time officers. Applications for the position of part-time police officers were sought through contacts with various law enforcement agencies in Will County. All applicants were required to have previous law enforcement experience and current police officer certification from the ILETSB. A motion was made by Trustee Schmidt to grant authorization to hire a part-time police officer. To appoint, approve, and confirm Brad Lande as a part-time police officer for the Village of Elwood. Trustee Varman seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Public Works – Director of Public Works Larry Lohmar

Pond Fountain: The fountain located behind the Village hall was removed and repaired. The fountain was reinstalled and is now working.

Archer Park: The walking bridge in Archer park was stained and water preserved.

Waste Water Treatment Plant: Public works crews changed out two (2) 25hp motors at the waste water treatment plant that run the digesters. Additionally, the crew replaced a 10hp roof mounted exhaust fan on the headworks building.

Mosquito Spraying: Now that the rains are slowing down, it has given the Village the opportunity to begin spraying for mosquitos this season and continue to spray on a steadier base. We set a schedule to spray on Tuesdays and Thursdays beginning at approximately 8:30 pm and the spraying usually lasts for about three (3) hours.

Water Supply Well No. 8 Pumping Equipment

Bids were received for the Water Supply Well No. 8 Pumping Equipment project on April 15, 2019. The proposed construction consists of 1,000 gpm submersible pumping equipment, well televising, pitless unit, demolition of concrete vault and foundation, testing, and other miscellaneous items of work. The bidding documents specified the pump motor to be Byron-Jackson and Layne-Christensen was the only bidder to include the Byron-Jackson motor and is therefore the only responsive, responsible bidder. Per the terms contained in Ordinance No. 1102, the costs for this project will be paid by Jackson Generation (JPower). A motion was made by Trustee Berscheid to award the Water Supply Well No. 8 Pumping Equipment contract to Layne-Christensen Company in the amount of \$495,907.00. Trustee Bertucci seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Well 8 Well House and Joliet Interconnection

The bid results include; bid for the work related to Well No. 8 Well House and the bid for the work related to the Elwood/Joliet interconnection. Allan Mack & Sons, Inc. submitted their bid in the amount of \$1,174,000.00. Based upon our familiarity with this bidder, we believe Allan Mack & Sons, Inc. is qualified to complete the project. The costs for this project will be paid by Jackson Generation (JPower). A motion was made by Trustee Bertucci to award the Well 8 Well House and Joliet Interconnection contract to Allan Mack & Sons, Inc. in the amount of \$1,174,000.00. Trustee Varman seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Well 8 Raw Water Transmission Main

The raw water transmission main is required to take the raw water from reactivated well 8 and to connect it to the well 9 raw water line. Cecchin Plumbing & Heating submitted their bid in the amount of \$791,289.60 and was the lowest, responsible, and responsive bidder. The costs for this project will be paid by Jackson Generation (JPower). A motion was made by Trustee Berscheid to award the Well 8 Raw Water Transmission Main contract to Cecchin Plumbing & Heating in the amount of \$791,289.60. Trustee Varman seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Elwood International Port Improvements

The improvements on Elwood International Port located between Mississippi Avenue and run south to Walter Strawn consist of approximately 1,868 feet of 3.75-inch pavement removal, 2.25" binder and 1.5" surface replacement, selective curb and gutter removal and replacement, utility structure improvements, utility structure adjustments, pavement marking, parkway restoration, and miscellaneous unit equipment rates to perform shoulder and grading. This section of road is degrading fast and is in need of repair. Austin Tyler Construction Inc. was the lowest bidder in the amount of \$461,539.41. A motion was made by Trustee Berscheid to award the Elwood International Port Improvements contract to Austin Tyler Construction, Inc. in the amount of \$461,539.41. Trustee Varman seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes, Trustee Lab – yes. The motion carried.

Village Clerk – Julie Friebele

February 7, 2018, Ms. Erin Casey presented Gaga Ball to the Village Board and a proposal for construction of a gaga ball pit frame. She also suggested that parents and Cub Scouts would construct the gaga ball pit frame at little to no cost to the Village by fundraising and get volunteers to donate their time to complete the project. At the Village Board meeting held on April 4, 2018, the board approved the planning and implementation of a Gaga Ball Pit at Lloyd Erickson Park.

After considerable fundraising, Ms. Erin Casey, Cub Scouts, and their parents donated their time to complete the project at no cost to the Village. Construction began on June 15, 2019 and on June 22, 2019, the project install was complete and is ready for all to enjoy. The only item they have left is to add a sign with an explanation of how to play the game. Thank you to Erin Casey, Cub Scouts, and parents for a job well done!

Ice Cream Social

- *Village Hall – Community Room*
- *Tuesday, July 30th*
- *4:00 – 6:00 pm*

Drive-In Movie – Jurassic Park

- *Lloyd Erickson Park – 801 N. Chicago Street*
- *Saturday, July 20th*
- *Begins at dusk*
- *Taco truck and concession stand*

Senior Connection Market (60+)

- *Manhattan Township Building – 230 S. Wabash St, Manhattan, IL*
- *Tuesday, July 23rd*
- *12:00 - 2:00 pm*

Elwood Police Department 5th National Night Out

- *Tyler Park – Corner of Mississippi and Chicago Streets*
- *Tuesday, August 6th*
- *6:00 – 8:00 pm*
- *BBQ Events, Giveaways, Games, Music, Emergency Vehicle Displays, Local Businesses*

Music in the Garden

- *Children’s Garden*
- *Tuesday, August 13th*
- *7:00 pm*
- *Music – Dixieland Bandits (New Orleans at its finest)*

Elwood Community Days Celebration – “It’s All About Hometown Pride”

- *Lloyd Erickson Park – 801 N. Chicago Street*
- *Friday – Sunday, August 23, 24, and 25, 2019*
- *Presale wrist bands available at Village Hall \$45.00 (\$65.00 at the gate)*
- *Talent Show Information Contact Jill 815-370-9244*
- *Annual Tractor Show, Baby Contest, Craft Show*

July is National Bison Month

- *Midewin National Tallgrass Prairie – www.fs.usda.gov/Midewin*

Village President – Doug Jenco

- President Jenco thanked all Village staff for the outstanding work they do.
- Village President Jenco presented a commemorative plaque to former Trustee Mary Matchak for her years of service to the community as a Village Trustee on the Elwood Village Board. He

went on to describe how proud he was to serve with Mary on the Village Board and noted that Ms. Matichak is an asset and friend to the people of this Village.

Other Business

There was no other business discussed.

Public Comments

Members of the audience discussed the following:

- Thank you to Mary Matichak for her years of service on the Village Board.
- Process and procedures pertaining to water/sewer/garbage services.
- Sidewalk repairs
- Thank you to Elwood Police Dept. and Public Works for their services to the Village of Elwood.

Closed Session

A motion was made by Trustee Bertucci to go into closed session to consider:

- *Appointment, Employment, Compensation, Discipline, Performance Or Dismissal Of Specific Employee(s), Appointment of Village Official*

Trustee Schmidt seconded the motion. A vote was called: Village President Jenco – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Lab – yes, Trustee Schmidt – yes. The motion carried.

A motion was made by Trustee Bertucci to reconvene open session. Trustee Varman seconded the motion. A vote was called: Village President Jenco – yes, Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Lab – yes, Trustee Schmidt – yes. The motion carried.

Actions To Be Taken Following The Closed Session Meeting

Appointment of a Village Official

Village President Doug Jenco appointed Julie Friebele as the Village Administrator for the Village of Elwood. A motion was made by Trustee Varman to approve and confirm the appointment of Julie Friebele as the Village Administrator of the Village of Elwood. Trustee Schmidt seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Lab – yes, Trustee Schmidt – yes. The motion carried.

Appointment of Finance Committee Members

Village President Doug Jenco appointed Darryl P. Lab to serve as a Committee Member on the Finance Committee for the Village of Elwood. A motion was made by Trustee Varman to approve and confirm the appointment of Darryl P. Lab to serve as a Committee Member on the Finance Committee for the Village of Elwood. Trustee Schmidt seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Bertucci – yes, Trustee Schmidt – yes. The motion carried.

Village President Doug Jenco appointed Jodie Bertucci to serve as a Committee Member on the Finance Committee for the Village of Elwood. A motion was made by Trustee Varman to approve and confirm the appointment of Jodie Bertucci to serve as a Committee Member on the Finance Committee for the Village of Elwood. Trustee Berscheid seconded the motion. A vote was called: Trustee Varman – yes, Trustee Berscheid – yes, Trustee Lab – yes, Trustee Schmidt – yes. The motion carried.

Adjournment

A motion was made by Trustee Bertucci to adjourn the meeting. Trustee Schmidt seconded the motion. All the Village Board Trustees present voted in favor of the motion. The motion carried.

Julie Frichele, Village Clerk