

## MEETING OF APRIL 16, 2008

The regular meeting of the Board of Trustees, Village of Elwood, was called to order at 7:00 PM, April 16, 2008 by President Ruban. One Trustee LaPaglia absent.

Also present: Ed Graham, Dave Albert, Scott Haywood, Robbie Day, Jeff Headrick, George Ruban, Jerry Buchenau, Brian Offerman, Jim Bosonetta, Floyd Garrett, Lenny Pulaski, Bob Bland, Kim Smith (Herald News) and other residents

Meeting opened with Pledge to the Flag.

### **PUBLIC COMMENTS**

Trustee Kucera – not happy with Com Ed poles on Chicago Street. The contractors are letting their garbage all over, they need to clean up.

Jeff Headrick from Com Ed – explained why they are putting in poles as to putting underground. In December got a letter from Speed Way with a change in power up by the race track. Voltage for parts of Elwood, mainly Meadowbrook would be low if Speed Way would have all their lights on. This new line needed to be in place by June 1<sup>st</sup>, the race track is paying for the poles down Brandon Road to Chicago Street.

Lenny Pulaski – will this help the last section of Wyndstone for outages?

Jeff Headrick – we are going to help the entire north side of Elwood for better coverage. Wyndstone will be feed from the south. Will bring power into Lloyd Erickson park at no cost to the Village.

Trustee Jones asked why not underground?

Jeff Headrick – we were notified in December that Speed Way was going to do this. There are too many lines underground right now. Com Ed has to go the cheapest route.

## **PRESENTATION OF MINUTES**

The following minutes were presented:

- Public Hearing – February 20, 2008 – Petition of Annexation
- Workshop – March 12, 2008
- Regular Meeting – March 19, 2008
- Special Meeting – March 31, 2008

A motion by Trustee Strawn to approve minutes of the Public Hearing of February 20, 2008, Petition of Annexation for Alberico as presented. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried.

A motion by Trustee Strawn to approve minutes of Workshop, March 12, 2008 as presented. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

A motion by Trustee Bernhard to approve minutes of Regular Meeting of March 19, 2008 as presented. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

A motion by Trustee Kucera to approve minutes of Special Meeting of March 31, 2008 as presented. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

## **PRESENTATION OF BILLS**

The bills for the previous month were presented.

A motion by Trustee Strawn to approve bills as presented. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

## **AN ORDINANCE RECONSTITUTING A PLAN COMMISSION FOR THE VILLAGE OF ELWOOD**

A motion by Trustee Strawn to approve An Ordinance Reconstituting a Plan Commission for the Village of Elwood. Seconded by Trustee Jones. All voted in favor of motion. Motion carried. Ordinance #906

## **AN ORDINANCE ESTABLISHING A HIRING COMMITTEE FOR THE VILLAGE OF ELWOOD**

Aimee Ingalls – recommending we hold off on this ordinance for further review, need comments from Nick Sakellarios's office.

A motion by Trustee Jones not to approve this ordinance until further review is completed. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

**AN ORDINANCE RECONSTITUTING A BUSINESS AND ECONOMIC DEVELOPMENT COMMISSION FOR THE VILLAGE OF ELWOOD**

President Ruban – this committee is inactive at this time, will have ordinance in place for future.

A motion by Trustee Strawn to approve An Ordinance Reconstituting a Business and Economic Development Commission for the Village of Elwood. Seconded by Trustee Matichak. All voted in favor of motion. Motion carried. Ordinance #907

**AN ORDINANCE RECONSTITUTING A PARK AND RECREATION COMMITTEE FOR THE VILLAGE OF ELWOOD**

A motion by Trustee Kucera to approve An Ordinance Reconstituting a Park and Recreation Committee for the Village of Elwood. Seconded by Trustee Jones. All voted in favor of motion. Motion carried. Ordinance #908

**AN ORDINANCE ESTABLISHING A FINANCE COMMITTEE FOR THE VILLAGE OF ELWOOD**

President Ruban – this is a new ordinance.

A motion by Trustee Jones to approve An Ordinance Establishing a Finance Committee for the Village of Elwood. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried. Ordinance #909

**AN ORDINANCE REPEALING ORDINANCE 541 IN ITS ENTIRETY FOR THE VILLAGE OF ELWOOD**

President Ruban – the Police Committee is no longer in affect.

A motion by Trustee Matichak to approve An Ordinance Repealing Ordinance 541 in its Entirety for the Village of Elwood. Seconded by Trustee Strawn. All voted in favor of motion. Motion carried. Ordinance #910

**AN ORDINANCE AMENDING AND RESTATING ORDINANCE 892  
IN ITS ENTIRETY AND ESTABLISHING ANIMAL CONTROLS  
WITHIN THE VILLAGE OF ELWOOD**

Ed Graham – ordinance has been drafted to address certain circumstances that has happened within the Village. Need to include animal complaints within ordinance in reference to companion animals. Cleared up the enforcement section and monetary fines. Gives the Village Administrator and Chief of Police the ability to impound animals with Will County.

A motion by Trustee Matichak to approve An Ordinance Amending and Restating Ordinance 892 in its Entirety and Establishing Animal Controls Within the Village of Elwood. Seconded by Trustee Strawn. All voted in favor of motion. Motion carried.

**RESOLUTION ADOPTING AN OFFICIAL VISION STATEMENT  
FOR THE VILLAGE OF ELWOOD**

Aimee Ingalls – explained how we came up with the vision statement, was the result of our Strategic Planning Session. Aimee read the statement.

A motion by Trustee Kucera to approve Resolution Adopting an Official Vision Statement for the Village of Elwood. Seconded by Trustee Jones. All voted in favor of motion. Motion carried. Resolution 2007-08-21

**BOLKER LETTER OF CREDIT – Elwood Town Center Units 1, 2  
and 3**

Aimee Ingalls explained the Letter of Credit. Letter of Credit is for \$372,323.85 for completion of public improvements. Has been reviewed by Baxter Woodman.

A motion by Trustee Strawn to approve Letter of Credit for Bolker in the amount of \$372,323.85. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

**CHANGE ORDER – WIGHT – VILLAGE HALL – Refund of  
Contingency**

Aimee Ingalls explained the Change Order, the money was set aside for any unknowns during construction. We did not use the entire amount, so there is a refund in the contingency fund.

We are still working on some items to be completed.

Scott Haywood reported on the sign, samples of stone has been delivered. The sign will be done in warmer weather.

A motion by Trustee Jones to approve Change Order for Wight for the contingency fund in the amount of \$79,484.07. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

### **RECOMMENDATION FOR HIRING OF EMPLOYEE FOR PUBLIC WORKS**

President Ruban – hiring committee and Scott recommended this candidate. Will be a good team player. Will be going for his physical and back ground check. Recommending to hire Richard Reeves.

A motion by Trustee Matichak to approve the hiring of Richard Reeves for the Public Works. Seconded by Trustee Strawn. All voted in favor of motion. Motion carried.

### **PROFESSIONAL SERVICE AGREEMENTS**

Once a year the professionals are reviewed. The following professional agreements are for approval: B&F Technical, Baxter Woodman, Gammon Group, Law Offices of Ed Graham, Mahoney Silverman, NTECH, Ruettiger Tonelli, Thompson Elevator, Velocita (computers), Velocita (phones) and White Glove Janitorial.

A motion by Trustee Jones to approve the Professional Service Agreements for the following: B&F Technical, Baxter Woodman, Gammon Group, Law Offices of Ed Graham, Mahoney Silverman, NTECH, Ruettiger Tonelli, Thompson Elevator, Velocita (computers), Velocita (phones) and White Glove Janitorial. Seconded by Trustee Matichak. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

## **AMENDED EMC CONTRACT**

Aimee Ingalls explained that the Village would like to go out for bid for a water and wastewater treatment operator. EMC contract expires on April 30<sup>th</sup>. They are willing to run the plant while we are going out for bid. We need to amend their contract for a month to month basis.

Ed Graham – keep terms and conditions already in place, but a month to month arrangement, with a thirty (30) day notice.

Trustee Strawn – are we going to put an ad in the paper?

Aimee Ingalls – yes, will work in accordance with our procurement ordinance, procedures are in the ordinance that we must follow. Will be a formal bid process and will go to the lowest bidder.

Trustee Strawn explained how we got EMC. Will we have a chance to interview?

A motion by Trustee Strawn to amend the EMC contract. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

## **BOARD REPORTS**

Park Committee – nothing

Finance Committee – nothing

Public Works – spindles on gazebo broken. Happened over the weekend. Need more presence from the Police. Also some damage at the Children's Garden from the deer.

Hiring Committee – nothing

Community Events – nothing

## **STAFF REPORTS**

Administrator – my report is in your book. Just a reminder we are having Open Meetings Class on April 21<sup>st</sup>.

Police Chief – will have business meeting on April 22<sup>nd</sup> for securing businesses. Deer issue at Children's Garden, nothing we can do to keep them out. Will push the bike patrol.

Public Works Supervisor – Getting ready for summer. Hopefully will be taking over the park at CenterPoint in June.

EMC – had a good month, minor maintenance, no violations. EPA was out for inspection, found nothing wrong. We appreciate to be able to provide for Elwood.

**EXECUTIVE SESSION – Personnel**

A motion by Trustee Strawn to go into Executive Session to discuss personnel. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

A motion by Trustee Matichak to go back in open session. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried.

**ACTION AUTHORIZED FROM EXECUTIVE SESSION**

A motion by Trustee Strawn to uphold decision of Village Administrator and action given to Officer in question. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – no, Trustee Kucera – yes, Trustee Matichak – no, Trustee Strawn – yes, President Ruban – yes. Motion carried.

A motion by Trustee Kucera to adjourn meeting. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

Pat Buchenau  
Village Clerk