

## **MEETING OF MAY 21, 2008**

The regular meeting of the Board of Trustees, Village of Elwood, was called to order at 7:00 PM, May 21, 2008. President Ruban and Trustee Matichak absent.

Also present: Ed Graham, Scott Haywood, Dave Albert, Dave Laveck, Bill Bolker, Bob Bland, several residents.

Meeting opened with Pledge to the Flag.

A motion by Trustee Kucera to appoint Trustee Strawn and Mayor Pro-tem. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

Scott Haywood introduced Richard Reeves as the new employee for the maintenance department.

### **PUBLIC COMMENTS**

No public comments

### **PRESENTATION OF MINUTES**

The following minutes were presented. 1) Workshop – April 9, 2008, 2) Regular Meeting – April 16, 2008 and 3) Special Meeting – April 23, 2008.

A motion by Trustee Bernhard to approve minutes of Workshop, April 9, 2008 as presented. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried.

A motion by Trustee Jones to approve minutes of Regular Meeting, April 16, 2008 as presented. Seconded by Trustee LaPaglia. All voted in favor of motion. Motion carried.

A motion by Trustee LaPaglia to approve minutes of Special Meeting, April 23, 2008 as presented. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

## **PRESENTATION OF BILLS**

The bills for the previous month were presented.

A motion by Trustee Kucera to approve bills as presented. Seconded by Trustee Jones. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Mayor Pro-tem Strawn – yes. Motion carried.

## **CONSENT AGENDA**

Aimee Ingalls explained about a consent agenda, a parliamentary device tool to approve a single motion, many motions into one. Tonight we have four. Read the items for consent agenda 1) Appointments to Various Village Committees and Commissions, read the names to be appointed to the Plan Commission, Park and Recreation Committee, Finance Committee (only has staff on committee), Economic Development Commission (inactive at this time) and Code Enforcement Appeal Committee. President Ruban to review assignments and terms with each Chair Person, at the next meeting will assign terms. 2) An Ordinance Establishing Prevailing Wage Rates, this is done yearly to make sure contractors are paying the prevailing wage rate. 3) An Ordinance Adopting an Official Returned Check Collection Policy, this is for administrative procedure and internal control. 4) Letter of Credit, Water and Sewer – CenterPoint Intermodal at Deer Run, this is for the base water and sewer system.

Ed Graham – need a motion to list on Consent Agenda.

A motion by Trustee LaPaglia to approve to list on consent agenda. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

A motion by Trustee Kucera to approve the four items listed on the Consent Agenda. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

Clerk Pat Buchenau swore in the appointed members on their appointed commissions.

An Ordinance Establishing Prevailing Wage Rates is Ordinance 913

An Ordinance Adopting an Official Returned Check Collection Policy is Ordinance 914

**AN ORDINANCE ESTABLISHING ANNUAL APPROPRIATIONS FOR FISCAL YEAR 2008-09 FOR THE VILLAGE OF ELWOOD**

Nick Narducci explained the budget, this is the first budget that has had to have a number of cuts. Total budget \$6,196,555.00.

A motion by Trustee Kucera to approve An Ordinance Establishing Annual Appropriations for Fiscal Year 2008-09 for the Village of Elwood. Seconded by Trustee LaPaglia. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Mayor Pro-tem Strawn – yes. Motion carried.  
Ordinance 915

**AN ORDINANCE APPROVING A FINAL SITE PLAN FOR THE SHOPPES OF ELWOOD DEVELOPMENT LOCATED WITHIN THE ELWOOD TOWN CENTER SUBDIVISION, UNIT 1, VILLAGE OF ELWOOD**

A motion by Trustee Jones to approve An Ordinance Approving a Final Site Plan for the Shoppes of Elwood Development Located Within the Elwood Town Center Subdivision, Unit 1, Village of Elwood. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Mayor Pro-tem Strawn – yes. Motion carried.  
Ordinance 916

**LIQUOR LICENSE FOR ELWOOD COMMUNITY DAYS – Sept. 5<sup>th</sup> thru 7<sup>th</sup> – Class E License**

A motion by Trustee Kucera to approve the Liquor License for Elwood Community Days, Class E License. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

**LIQUOR LICENSE FOR BP AMOCO – Class K License**

A motion by Trustee Jones to approve the Liquor License for BP Amoco, Class K License. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

**CMAP – CHICAGO METROPOLITAN AGENCY FOR PLANNING**

National Highway System Intermodal Connectors

Aimee Ingalls explained they have requested to designate intermodal entrances on a national map, which will help to keep trucks off Mississippi.

Will designate Walter Strawn and Baseline. There may be a possibility to get funds to help repair roads.

A motion by Trustee Kucera to approve CMAP putting Walter Strawn and Baseline on the national map. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

### **2008-09 FY MFT MAINTENANCE PROGRAM**

Aimee Ingalls explained using MFT money to overlay streets, we have to apply to IDOT to get the funds. Application process, need to accept through a resolution for salt and overlay. Approve contingent to changing the figure for salt, listed as \$40,000 and should be \$15,000.

A motion by Trustee LaPaglia to approve the Resolution for Maintenance of Streets and Highways, contingent to correction of the figure for salt. Seconded by Trustee Kucera. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Mayor Pro-tem Strawn – yes. Motion carried.

### **BOARD REPORTS**

Park and Recreation – Trustee LaPaglia – working on improvements for parks that were in place. Concerned with damage at the gazebo.

Finance – Trustee Kucera – nothing to report, already approved the budget.

Public Works – Trustee Strawn – things are looking good, Scott doing a great job.

Community Events – Trustee Bernhard – nothing to report.

### **STAFF REPORTS**

Administrator – Aimee Ingalls – this will be my last board meeting before I go on leave of absence.

Police Chief – Chief Albert – working with Homeland Security on various issues. Secured a grant for \$189,000 to be used for equipment and not for wages.

Public Works – Scott Haywood – new employee, working out fine and has a lot of qualifications. Waiting for budget to be approved. Doing a lot of mowing. Had a water main break today on Douglas Street, a boil order in effect for two days.

EMC – Bob Bland – explained report on water loss. Working on pre-treatment ordinance for the Village.

A motion by Trustee LaPaglia to adjourn meeting. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

Pat Buchenau  
Village Clerk

