

MEETING OF NOVEMBER 16, 2011

The Regular Meeting of the Board of Trustees, Village of Elwood, was called to order at 7:00 PM, November 16, 2011 by President Offerman. All Board Trustees present.

Also present: Nick Narducci, Tom Gilbert, Dave Zafiratos, Chief Weiss, Max Bosso and Robbie Day

Meeting opened with Pledge to the Flag.

PUBLIC COMMENTS

No comments

PRESENTATION OF MINUTES

Motion was made by Trustee Matichak to approve minutes of October 19, 2011 as presented. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

PRESENTATION OF BILLS

Motion was made by Trustee Melahan to approve bills as presented in the amount of \$671,948.27. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

MONTHLY FINANCIAL REPORT

Motion was made by Trustee Jones to approve Monthly Financial report as presented. Motion was seconded by Trustee LaPaglia. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee

LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

OFFICIAL OATH OF OFFICE – Chief Fred Hayes

Village Clerk Pat Buchenau gave the Official Oath of Office to Chief Fred Hayes.

AUDIT

Nick Narducci – Auditor will be present at our next meeting to present the Letter of Transmittal. We need to approve the audit in order to be filed, economic conditions and outlook going very well in Elwood, will end the year with a surplus of \$79,974.00. Review of the general fund balance, debt administration, cash management and GFOA award for Certificate of Achievement for Excellence in Financial Reporting for the sixth year. Reviewed various funds and explained. The TIF Audit is a separate audit.

Nick Narducci – need to accept audit for filing, Village doing very well.

Motion was made by Trustee Matichak to approve Comprehensive Annual Financial Report for Fiscal Year Ended April 30, 2011. Motion was seconded by Trustee LaPaglia. A voice vote was taken: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

AN ORDINANCE APPROVING THE 2011 PROPERTY TAX LEVY

Nick Narducci – asking to increase the levy 4.8% to keep static, we received \$167,600 this last year the increase will be \$175,963. The Village is one of the lowest in the county. Majority of taxes goes to the schools and other districts. We need to stay on top of the levy in order to meet our obligations. Will again abate the bonds, we have a stable A bond rating. Need to formalize our capital plan and work on reducing

our debt, work on a multi year plan, vehicle program and fund our pension. Hard to do any economic development plan.

Motion was made by Trustee LaPaglia to approve Ordinance Approving the 2011 Property Tax Levy for the Village of Elwood. Motion was seconded by Trustee Matichak. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried. Ordinance 992

AN ORDINANCE LEVYING AND EXTENDING A SPECIAL TAX IN THE VILLAGE OF ELWOOD SPECIAL SERVICE AREA NUMBER 1 FOR TAX YEAR 2011

Nick Narducci – the intermodal pay for their services of police, snow plowing and grass cutting. Billing this year for \$933,662.00, will be a separate billing.

Motion was made by Trustee Matichak to approve An Ordinance Levying and Extending a Special Tax in the Village of Elwood Special Service Area Number 1 for Tax Year 2011. Motion was seconded by Trustee LaPaglia. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried. Ordinance 993

AN ORDINANCE ABATING CERTAIN REAL ESTATE TAXES HERETOFORE LEVIED FOR THE TAX LEVY YEAR 2011 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2005, HERETOFORE ISSUED BY THE VILLAGE OF ELWOOD

Nick Narducci – for general obligation improvement bonds, we abate so it does not appear on your tax bill, the amount to abate is \$406,960.00.

Motion was made by Trustee Ruban to approve An Ordinance Abating Certain Real Estate Taxes Heretofore Levied for the Tax Levy Year 2011

for the Payment of Principal and Interest on General Obligation Improvement Bonds, Series 2005, Heretofore Issued by the Village of Elwood. Motion was seconded by Trustee Jones. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried. Ordinance 994

AN ORDINANCE ABATING CERTAIN REAL ESTATE TAXES HERETOFORE LEVIED FOR THE TAX LEVY YEAR 2011 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON GENERAL OBLIGATION REFUNDING BONDS, SERIES 2010A, HERETOFORE ISSUED BY THE VILLAGE OF ELWOOD

Nick Narducci – for general obligation refunding bonds, we abate so it does not appear on your tax bill, the amount to abate is \$162,047.50.

Motion was made by Trustee Melahn to approve An Ordinance Abating Certain Real Estate Taxes Heretofore Levied for the Tax Levy Year 2011 for the Payment of Principal and Interest on General Obligation Refunding Bonds, Series 2010A, Heretofore Issued by the Village of Elwood. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried. Ordinance 995

MESIROW FINANCIAL – Insurance Proposal for December 31, 2011 to December 31, 2012

Nick Narducci – explained the liability, property and workers compensation. Mesirow is recommending the Village go with QBE of Evanston for liability, property and workers compensation coverage in the amount of \$139,011.00. Will have umbrella coverage, the deductible is higher. No accidents were reported this year, hats off to staff for a great job.

Motion was made by Trustee LaPaglia to approve the Insurance Proposal for December 31, 2011 to December 31, 2012 and change to QBE of Evanston as recommended by Mesirow. Motion was seconded by Trustee Melahn. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

RECOMMENDATION FOR PAYMENT

Partial Payment -Deer Run Phase 2 – Site Improvements - \$64,115.46

Final Payment – Diagonal Culvert Replacement Improvements - \$7,913.99

Partial Payment – Mississippi Avenue Sanitary Sewer Repair - \$46,656.90

Max Bosso explained the projects and recommended payment.

Trustee Ruban questioned the sanitary sewer, was that damaged by the contractor.

Max – Com Ed and AT&T lines not marked, project done through a grant of \$65,000 and saved \$20,000 by some field changes.

Motion was made by Trustee Melahn to approve payment of Deer Run Phase 2 in the amount of \$64,115.46, Diagonal Culvert Replacement Improvements in the amount of \$7,913.99 and Mississippi Avenue Sanitary Sewer Repair in the amount of \$46,656.90. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

DONATION – Jackson Township Sportsman’s Club Toy Drive
President Offerman – strong supporter of the committee.

Motion was made by Trustee Matichak to donate \$500.00 to Jackson Township Sportsman's Club Toy Drive. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

POLICE – Chief Weiss – Additional Police Equipment

Chief Weiss – officers have made an effort to be more productive, has been an increase in fine revenue, 2011 all fines are up 64%. Want to do something more concrete and benefit the village, would like to purchase equipment of rifles and tasers and issue to each officer. The crime rate in Elwood is low.

Trustee Matichak – doing an excellent job to the new management.

President Offerman – management has done a fantastic job, we asked to commit to operating a certain way and they have done that.

Motion was made by Trustee LaPaglia to approve the purchase of rifles and tasers. Motion was seconded by Trustee Jenco. A voice vote was called: Trustee Jenco – yes, Trustee Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

WESTERN WILL COUNTY COMMUNICATIONS CENTER (WESCOM)

President Offerman – change dispatching from the County to WESCOM to improve communications, will be able to communicate with Public Works, Police and Fire Department. Dispatching fee will increase to \$92,650.69 a year.

Motion was made by Trustee Melahn to approve the change of dispatching from County to WESCOM. Motion was seconded by Trustee LaPaglia. A voice vote was called: Trustee Jenco – yes, Trustee

Jones – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Melahn – yes, Trustee Ruban – yes. Motion carried.

OTHER BUSINESS

None

DEPARTMENT REPORTS

Police – Chief Weiss

Citations Issued – 132 traffic citations, 222 ordinance violation citations, 51 warning citations – 26 ordinance violations were for overweight trucks.

Arrests – a total of 19 for the month with various violations.

Training – 5 officers and administrative assistant completed Law Reports Management System Class.

Policy and Procedure Manual – 8 general orders were issued effective October 2011.

Public Works – Max Bosso

Progress on Projects – Diagonal Road Culvert Replacement and Mississippi Avenue Sewer Repair projects completed.

Projects working on punch list items – Gardner Street reconstruction, Capital Improvement Program Phase 1 and Capital Improvement Program Phase 2. Deer Park Phase 2 is ongoing and will not be completed until next spring.

Resident Call Log – during the last 30 days only 11 resident calls, half of them are regarding the capital improvement projects punch list items.

Public Works Facilities Improvements – deep repairs have been almost completed, Austin Tyler to be here on Friday and Monday to pave the parking lot.

Illiana Update – consultant studying various alignments with most of the alignments bringing the western end of Illiana to the south side of Midewin.

Miscellaneous Items – sanitary sewer, all bids have been received and the work will be completed in December or January. Water Meter Testing has been completed, two meters were reading at 72.5% or less. After repairs all large meters now read at 98% or better at all flow tests.

Remainder of grant from Mississippi repairs of \$20,000.00 will do some repair work in Meadowbrook outfall which has collapsed.

President Offerman – thanked Max for doing a fantastic job.

Nick Narducci – reported that Max and his wife had their first baby two weeks ago.

EMC – Corey Byington

No report

Parks – Jamie Mack

Thanked everyone for their help at the Halloween Party.

Circuit Fitness in the basement has about 200 per month using the facility.

There other programs going on – we have offered dance with an instructor from a Studio in Wilmington.

The Lighting Celebration to be Friday, Nov. 25th at the Little Park.

VILLAGE PRESIDENT COMMENTS

Yesterday had an event here sponsored by Senator A. J. Wilhelmi, Representative Jack McGuire, County Executive Larry Walsh and myself. Attorney Generals office talked about fraud, prescription medicine was able to be turned in, electronic recycling and shredding of materials for the community. Thank Colleen Prieboy for putting the event together.

Lighting Celebration, Friday, November 25 from 5-7 in the Little Park. Toy drive, food pantry, warm clothing, crafts for kids, hot dogs, cookies and hot chocolate. Santa will be there also.

Motion was made by Trustee Jones to adjourn meeting. Motion was seconded by Trustee LaPaglia. All voted in favor of motion. Motion carried.

Pat Buchenau
Village Clerk