

**WORKSHOP MINUTES
VILLAGE BOARD OF TRUSTEES
SEPTEMBER 10, 2008**

PRESENT: Aimee Ingalls, Ed Graham, Trustees Strawn, Matichak, Bernhard, Jones, Kucera and LaPaglia

AN ORDINANCE ACCEPTING A SPECIAL WARRANTY DEED FROM CENTERPOINT INTERMODAL, LLC CONVEYING CERTAIN PARCELS OF REAL ESTATE AND AUTHORIZING EXECUTION OF AN EASEMENT AGREEMENT FOR ACCESS THERETO FOR THE VILLAGE OF ELWOOD

Aimee Ingalls – this is a carry over, working with CenterPoint, no up date, waiting for feed back from CenterPoint.

AN ORDINANCE ESTABLISHING CABLE/VIDEO SERVICE PROVIDER FEE WITHIN THE VILLAGE OF ELWOOD

Ed Graham – this is a model ordinance adopted by the Illinois Municipal League. Laws on cable competition, rates and complaints. These ordinances are just in case another cable service comes into town. Fee is 5% gross revenues if they come in. Krause could ask to go with state Statues. We already receive 5% from Krause. Ordinance is for new providers if they come into town.

AN ORDINANCE ESTABLISHING STANDARDS FOR CABLE/VIDEO SERVICE PROVIDER FEE AND PEG ACCESS SUPPORT FEE WITHIN THE VILLAGE OF ELWOOD

Ed Graham – if adopted, could collect fees for public education programs. The Village would be able to audit holders.

AN ORDINANCE ESTABLISHING CABLE AND VIDEO CONSUMER PROTECTION STANDARDS WITHIN THE VILLAGE OF ELWOOD

Ed Graham – ordinance is in compliance with Illinois law, to protect residents from future providers, penalties to be assessed against the holder. The state legislature established uniform cable procedures.

AN ORDINANCE ESTABLISHING STANDARDS FOR THE
CONSTRUCTION OF FACILITIES ON THE RIGHTS-OF-WAY WITHIN
THE VILLAGE OF ELWOOD

Ed Graham – governs not only cable but other utilities, uniformity with placement of utilities in right-of-way, join with other communities in the state that right-of-way are being updated properly, underground and aboveground. Suggest to take a look at and assure utility services within the Village of Elwood.

DISCUSSION ON WATER SHUT OFF PROCEDURES

Aimee Ingalls – Staff has recommendation and comments. Ordinance 864, people go away for a certain time of the year. Reviewed policies in the ordinance, read the vacant property policies. There are permanently vacated property that is not liveable and they should be shut off. Staff recommends a policy going forward, that if they are gone for 90 days or more, we can inactivate their account and charge a service fee, no garbage.

Trustee Matichak – how much?

Aimee – minimum rate for water and sewer is approximately \$29.00 a month with garbage fee discounted. Gone more than 90 they must fill out a form. Shutting off and on is a labor issues, an additional level of service. A service fee to be charged. \$75.00 fee for turning off and on. We do not need to turn water off at street, just inactivate account. Do community wide and not a single out policy. Garbage will be discounted if gone for 90 days. Discussed the minimum water and sewer bill, minimum under \$43.00. There will be an increase of water and sewer in January.

Trustee Matichak – no fees if gone for six months. Need to get settled soon as some will be leaving for the winter.

They are responsible to let us know when they will be gone, applies across the board and not just for snow birds.

Aimee – the question is do we charge the minimum or service fee?

Trustee Jones – turning off at the box takes five minutes.

They can shut off in their house.

Trustee LaPaglia – stay with minimum charge for those that leave.

Trustee Matichak - \$75.00 charge.

Aimee - the language in the policy is not clear, was applied to snow bird situation, needs to be clarified. \$75.00 across the board and not just for snow birds but for vacant property also. Will have staff recommendation to vote on at meeting.

LETTER OF CREDIT REDUCTION

Elwood Town Center Units 2 and 3

Baxter Woodman recommendation to reduce Letter of Credit to \$110,543.60. This is the second reduction in the Letter of Credit.

Trustee Kucera – change of Finance Committee meeting date. Would like to change the meeting to the same day as Village Board meeting.

Will have to amend the Yearly Meeting Schedule