

**WORKSHOP
VILLAGE BOARD OF TRUSTEES
MARCH 12, 2008**

PRESENT: Aimee Ingalls, Ed Graham, Mayor Ruban, Trustees Bernhard, Jones, Kucera, LaPaglia, Matichak, Strawn, Bob Bland, George Ruban, Floyd Garrett, Lenny Pulaski, Jim Bosonetta, Jerry Buchenau

RESOLUTION ADOPTING AN OFFICIAL ZONING MAP

Aimee Ingalls explained the changes in the zoning map.

DISCUSSION RELATED TO PROPOSED ORDINANCE GOVERNING
ADVISORY COMMITTEES AND COMMISSIONS, THEIR DUTIES
AND TERM LIMITS

Ed Graham – this is a draft ordinance, will be a separate ordinance for each committee/commission. Discussed the number of members for each committee. 1) Zoning – seven members, 2) Park – seven members, 3) Economic Development – stay dormant right now, 4) Police – repeal right now, 5) Finance – would like one more member from the board and one from the outside, or two from the outside – 7 member, 6) Hiring Committee – we have two from the board, Village Administrator and the supervisor of the department hiring – 5 member.

Terms for which they serve, effective May 1st fiscal year. Initial term will have some staggering of terms, Chairman to have the longest term, rotation to happen every year.

- 2 members 5 year term
- 2 members 4 year term
- 2 members 3 year term
- 1 member 2 year term

Hiring committee is only a need basis only.

President Ruban will discuss with Ed Graham the duties of the committees. Hiring Committee and Finance to be appoint in April, the others in May.

APPOINTMENT TO PARK AND RECREATION COMMITTEE

President Ruban would like to recommend Terri Cooke. Has had some discussion with her and feels she has the interest of the Village. Will swear in at the March meeting.

GAS CITY

President Ruban informed the board that the letters of the Village Administrator and Village President meeting with Gas City is false. Aimee just met with them on March 4th, was the first meeting with them.

NIMEC PROCEDURES

To go out for bid for the cheapest prices for electricity. We are saving each month by joining this group.

Aimee – looking for authority from the board to accept the lowest bid, the decision has to be made the day the bid comes in, no time to wait for a meeting. The savings is only for the water/sewer plant.

NSF CHECK POLICY

President Ruban – need to check into about a service charge on the person accepting the check.

Will be for residents and business in the same policy.

To be approved at the April meeting.

CHANGE ORDER POLICY

Aimee explained the change order policy, will be reviewed by Finance to make sure the money comes from the right account.

To be approved at the April meeting.

Trustee Jones discussed the problem they had in their neighborhood this week with methane gas build up in one of the townhouses. The owner had the water shut off while he is gone for the winter. The traps were dry and that is where the build up of methane comes from, this could have been a very dangerous situation.

Was some discussion on the policy of shutting off water for residents while they are gone for the winter. They should be paying the minimum water bill even if they are gone. Will be taken care of by administrative action.

Need to set a date for a Special Meeting in April to discuss the budget.