

MEETING OF OCTOBER 17, 2007

The regular meeting of the Board of Trustees, Village of Elwood, was called to order at 7:00 PM, October 17, 2007 by Village President Ruban. All board members present.

President Ruban there are no words to express the feeling for this new Council Chambers. It is just beautiful.

Also present: Ed Graham, Dave Albert, David Laveck, Bob Blum, Scott Haywood, Steve Larson, Floyd Garrett, Leonard Pulaski, George Ruban and family, Wes Winkler, Greg Hickey, John Eskra, Mr. and Mrs. Art Krause, Doug Blocker, Elaine Pochiro (Hartz), Mrs. O'Keefe, Mr. and Mrs. Plese, John Grueling, Jerry Buchenau, Brian Offerman.

Meeting opened with Pledge to the Flag.

PUBLIC COMMENTS

Mrs. Joyce Krause, 21415 Wooded Cove Drive. Thank the Police Department, George Donchez and Bob Dufkis for the implementation of a neighborhood watch program in Wooded Cove. Also thanked Aimee Ingalls for the deduct meters that was implemented this spring.

Mrs. Joye O'Keefe, 140 Bush Drive. Concerned about the quiet zone with the trains. Feels that this was not a good idea, especially going into the intermodal off Route 53 and the Veterans Cemetery. People need to have a warning if the crossing should malfunction. Asked if a compromise could be worked out, do not know who made the decision.

Aimee Ingalls – no horns are to blow at any time. Village did not make the decision, was requested and applied for through the ICC. Has gone through the process for over a year. Our engineers were involved in the process.

Mrs. O'Keefe – did talk to someone in Springfield.

Aimee Ingalls – hard to administer if we have to go through the process again. We have had complaints from homeowners about the noise.

A motion by Trustee Bernhard to amend the Agenda to move Elm Crossing. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried.

PRESENTATION OF MINUTES

The minutes of September 19, 2007 were presented.

A motion by Trustee Strawn to approve minutes of September 19, 2007 as presented. Seconded by Trustee LaPaglia. All voted in favor of motion. Motion carried.

PRESENTATION OF BILLS

The bills for the previous month were presented.

A motion by Trustee Strawn to approve bills as presented. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT – INSURANCE FOR VILLAGE

Nick Narduci – explained this a renewal of insurance with Illinois Municipal League Risk Management. Save 2% if we pay before the due date.

A motion by Trustee LaPaglia to approve the payment of insurance to Illinois Municipal League Risk Management before the due date to save the 2%. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

RESOLUTION AUTHORIZING A SUPPLEMENTAL SINGLE DONATION TO THE WILL COUNTY CENTER FOR ECONOMIC DEVELOPMENT “STEP AHEAD OF TOMORROW” CAMPAIGN FOR THE 2007-2008 FISCAL YEAR

John Grueling from the Center for Economic Development explained the program. Transportation policies to help identify critical areas, focusing on I-55 corridor, model ordinance for containers within Will County, work force demands, wage and salary survey of the distribution industry.

Trustee Kucera – asked about the priority of I-55 from Shorewood to Coal City, no funding for south of 80.

John Grueling – explained, need to get our priorities in order.

Trustee Kucera – asked about the I-55 inter-change, getting very congested.

John Grueling – need our fair share of dollars, our number one project is transportation infrastructure, money to be put aside for this.

This is the third year for the Village to participate in the program.

A motion by Trustee LaPaglia to approve Resolution 2007-08-12, Resolution Authorizing a Supplemental Single Donation to the Will County Center for Economic Development “Step Ahead of Tomorrow” Campaign for the 2007-08 Fiscal Year. Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – no, Trustee Strawn – yes. Motion carried.

ELM CROSSING

John Murphy and Doug Blocker present to represent Hartz.

Doug Blocker explained that an application for PUD for Elm Crossing has been filed with the Village. Hope to be on the Planning Commission soon. Entire site designed for duplexes. Reviewing comments from engineer and will get back to Village.

Aimee Ingalls – no comments from Ruettiger Tonelli.

Ed Graham – asked if this was straight zoning or PUD.

Doug Blocker – straight zoning.

President Ruban – this is separate from Elwood Lakes

RESOLUTION ADOPTING AN EMPLOYMENT HANDBOOK FOR THE EMPLOYEES OF THE VILLAGE OF ELWOOD NOT OTHERWISE GOVERNED BY A COLLECTIVE BARGAINING AGREEMENT AND REPEALING RESOLUTION 2002-03-12

Aimee Ingalls – the handbook needed to be updated to include state and federal laws. Have been working with a professional company. Policies did not change. Added another Holiday, Presidents Day. Added a sexual harassment policy. Requirements for on call were clearly defined. We are asking you to adopt. Need to send a copy to the labor attorney to review to

make sure it does not conflict with union agreement in place for other employees.

Trustee LaPaglia – have some concerns. Need to be consistent on the name, reference to Mayor/President, corporate authorities, who are they.

Will review and incorporate the changes.

A motion by Trustee LaPaglia to approve Resolution 2007-08-13, Resolution Adopting an Employment Handbook for the Employees of the Village of Elwood Not Otherwise Governed by a Collective Bargaining Agreement and Repealing Resolution 2002-03-12, with corrections to be made and subject to review by labor attorney. Seconded by Trustee Jones. All voted in favor of motion. Motion carried.

RESOLUTION ESTABLISHING PROCEDURES FOR ISSUANCE OF CORPORATE CHECKS UNDER THE VILLAGE OF ELWOOD PURCHASING MANUAL OR OTHERWISE

President Ruban – people are wanting checks immediately, that is not the right thing to be doing. Need a check writing policy as to when payment can be made.

Nick Narduci – explained we need to amend procedure to be filed for a manual check to be issued.

A motion by Trustee Strawn to approve Resolution 2007-08-14, Resolution Establishing Procedures for Issuance of Corporate Checks Under the Village of Elwood Purchasing Manual or Otherwise. Seconded by Trustee Kucera. All voted in favor of motion. Motion carried.

DISCUSSION – PROPERTY TAX INCREASE

Nick Narduci – needs to be filed by the last Tuesday in December. Village of Elwood is the sixth lowest in the county. We provide a lot of services and need to get Elwood in the average. Doing fine with money from the TIF but eventually that will end. Recommend the rate to be raised, we cannot continue to be the lowest in the area. Will come back with some options for the Village.

SPECIAL SERVICE AREA STUDY

Nick Narduci – go out for bid to conduct a study for charging for Special Service Area. Will not cost the Village, money to come from the SSA. There is a lot of police activity and public works going on out in the SSA. Need and independent person to do the study. Will interview and bring back to board next month with a recommendation.

ENGINEERING SERVICES – Baxter Woodman

II Route 53 from Mississippi Avenue – right turn lane

Steve Larson from Baxter Woodman explained the status of the project, the contract has been let, pre-construction scheduled. IDOT permit to start construction. Will start the first of the week and will be done quickly, to be done in fifteen days.

Engineering Services Work Order to oversee the project not to exceed \$19,000.00, cost may be less.

A motion by Trustee Jones to approve the Engineering Services Work Order for Baxter Woodman to oversee the project, not to exceed \$19,000.00.

Seconded by Trustee Bernhard. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

CHANGE ORDER VOE-3 – Elwood Town Center and Lincolnway

President Ruban explained that these items are not in the contract that they had to perform.

A motion by Trustee Strawn to approve Change Order VOE-3 for Elwood Town Center and Lincolnway in the amount of \$9,520.29. Seconded by Trustee LaPaglia. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

PAY REQUEST NO. 14 – WIGHT – VILLAGE HALL

Pay request No. 14 for Village Hall in the amount of \$1,008,751.28.

A motion by Trustee Strawn to approve Pay Request No. 14 for Wight in the amount of \$1,008,751.28. Seconded by Trustee LaPaglia. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes,

Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes.
Motion carried.

PAY REQUEST NO. 10 – WIGHT – ROADWORK IMPROVEMENTS

Pay request No. 10 for Village of Elwood Roadwork Improvements.

A motion by Trustee Strawn to approve Pay Request No. 10 for Wight for Roadwork in the amount of \$52,372.20. Seconded by Trustee LaPaglia. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

PAY REQUEST – JAMES D. FIALA PAVING

Final pay request for James D. Fiala Paving in the amount of \$15,285.60.

A motion by Trustee LaPaglia to approve final pay request for James D. Fiala Paving in the amount of \$15,285.60. Seconded by Trustee Kucera. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

CHICAGO AVENUE AND WYNDSTONE CURB CUT

President Ruban – petition from residents for a curb cut at Wyndstone Drive to get across to park. Will address the curb cut in the spring when we have other road work.

Trustee Strawn – are we going to do this?

President Ruban – it is up to the Board.

Trustee Strawn – do not see a reason to do, they can get across.

Trustee Jones – that is a blind corner, may have a problem some day, need to move stop sign up. Request for people in wheel chairs.

Steve Larson – stop sign on street light, would have to be removed and put on its own pole.

Aimee Ingalls – was stop bar moving part of the petition?

Trustee Jones – yes.

Joints in concrete in bike path was looked at, petition was for cross walk. Side walk is ADA compliant.

Ed Graham – this is just discussion right now. No action to be taken.

A motion by Trustee Bernhard to table discussion until Workshop in November. Seconded by Trustee LaPaglia. All voted in favor of motion. Motion carried.

GAZEBO – BID FOR CONSTRUCTION

Aimee Ingalls – three bids were received. We have a commitment from Mrs. Tyler to fund the gazebo. Design from Park and Recreation, gazebo will look like the original one. The lowest quote was \$20,746.00, from Future Builders. Recommend to approve Future Builders to start construction.

A motion by Trustee LaPaglia to approve bid from Future Builders for the construction of the gazebo. Seconded by Trustee Kucera. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

OTHER BUSINESS

Robbie Day – request from Park Supply for the shipment of the bathrooms, they would not ship till we say the check has been written, the amount of the check is \$32,134.75. I have written the check but it has not been mailed.

A motion by Trustee LaPaglia to authorize the check for Park Supply in the amount of \$32,134.75 be sent. Seconded by Trustee Kucera. A voice vote was called: Trustee Bernhard – yes, Trustee Jones – yes, Trustee Kucera – yes, Trustee LaPaglia – yes, Trustee Matichak – yes, Trustee Strawn – yes. Motion carried.

Aimee Ingalls – we have had some requests for the use of the Community Room. We need to have some procedures in place, need feed back from the board with recommendations. Will be used by Park and Recreation for some of their programs.

Trustee Strawn – the Twilighters are interested in using the Community Room.

President Ruban – will have to work around Park and Recreation.

BOARD REPORTS

No board reports

STAFF REPORTS

Police – Chief Albert

Thank the residents of Wooded Cove.

We now have nine (9) paid officers. Introduced David Laveck as the new Deputy Chief.

Concerned with the grain haulers, explained his position and his reasoning. Also need to talk to Ed Graham.

Trustee Strawn – they have been doing this and getting their permits, how do you just shut them off?

Chief Albert – haul legal amount, set trend for County.

Aimee Ingalls – will have to do some research for legal and engineering. Will come back to board.

Public Works – Scott Haywood

Village Hall complete.

Little park – will start gazebo soon, after gazebo, should be completed. Will need power. Fountain will go back in.

Bob Blum – regarding the Fialia contract, there still is a street light not working.

Trustee Kucera – 115 Bush Drive, ditch build up, can we clean out and gravel?

A motion by Trustee Strawn to adjourn meeting. Seconded by Trustee Bernhard. All voted in favor of motion. Motion carried.

Pat Buchenau
Village Clerk